**Registered Address**

**Your Details**

Business Name:

Contact Forename:

Contact Surname:

Position in Business:

Contact Email:

Contact Telephone Number:

Preferred Language for Communications:

Website:

Postcode:

Building Name/Number:

Town:

County:

Postcode:

**Services Required:**

**Registered Address** ✓ **Mail Forwarding 🗸 Meeting Rooms (50% discount)** ✓

**Business Details**

Business Type: *Limited Company / Sole Trader / etc.*

Date your business was established:

Number of Employees:

**Enquiry Details**

Please give us a brief outline of your business to be considered for a

registered address into Springboard Business Innovation Centre:

**Further Details**

How did you hear about us? *Word of Mouth / Advert on facebook / etc.*

I confirm that my business data can be used for research and analysis, in order to support and develop business growth in Torfaen

I wish to receive updates on further business support, grants and

events from Torfaen County Borough Council

We'll send you information and news about:

* Services, products and opportunities for your business
* Invites to participate in business related research
* Vetted, business related news provided to us by other organisations and businesses that can be shared
* Forthcoming business events

These communications are completely free and will be sent electronically. You always have the opportunity to opt out of receiving them.

Our Privacy Notice can be found [here](https://torfaen.evolutive.co.uk/store/documents/standard/40994_3acczy1e250xx48g.pdf). (This will open a new browser tab)

***Terms and Conditions –***

1. By purchasing a registered address by the Springboard Business Innovation Centre, the Springboard Business Innovation Centre has given the business the right to use the address for a limited term
2. The business is not permitted to state to any third party they have a physical presence at Springboard Business Innovation Centre, nor assert to any government authority that the business is a resident at the address
3. Springboard Business Innovation Centre reserves the right to disallow applications from categories of business as Springboard sees fit
4. Springboard Business Innovation Centre reserves the right to refuse to offer this service to businesses whose activities are illegal under British law, or which may be judged immoral by the Springboard Manager or which may draw the negative attention of UK regulatory authorities (or the public) to the Address of Springboard Business Innovation Centre
5. Businesses in the following niches are not permitted to use any of the registered address: Adult, Alcohol, Tobacco, Vapes, Gambling, unregulated Financial Services, Firearms, and Pharmaceutical.
6. The registered address business is not permitted during or after the term of this Agreement to carry out any act or make any omission that may damage the goodwill or reputation of Springboard Business Innovation Centre or bring the address into disrepute
7. The business may not intercept, divert or redirect any letters in transit to the Springboard address, nor use any third-party to effect such

***By submitting this form you are agreeing to the terms and conditions above.***